

## Guest Accommodation Request

### Personal Details:

<b>Name of Guest/s::</b>			
<b>Address:</b>			
<b>Contact Mobile:</b>			
<b>Contact Email:</b>			
<b>Arrival Date:</b>		<b>Arrival time</b>	
<b>Departure Date:</b>		<b>Departure Time:</b>	

Accommodation Costs:	No. of Guests	No. of Nights	Total due
<b>Rates are per person, per night</b>			
<input type="checkbox"/> \$35.00 – Non-Resident Campion Student			\$
<input type="checkbox"/> \$38.50 – Other Guests			\$
<b>Optional meals:</b> <i>(available during semester only)</i>	<b>No. of meals required</b>		
<input type="checkbox"/> \$6.00 breakfast			\$
<input type="checkbox"/> \$10.00 dinner			\$
<b>COSTS SHOULD BE PAID PRIOR TO YOUR STAY.</b>	<b>Total amount due:</b>		<b>\$</b>

As a Catholic Institution, Campion College requires external hirers to be respectful of its traditions and practices, and expects visitors to observe the Code of Conduct (provided). This includes responsible consumption of alcohol and not participating in any illegal activity. Guest staying in College accommodation are expected to stay in the allocated room/s. Breaches of the Code may result in being removed from the premises.

I agree to abide by the Campion College Code of Conduct.

**Guest Signature:** \_\_\_\_\_

**Room/s allocated:** \_\_\_\_\_ (Office Use Only)

### Payment Details

<b>Payment Method:</b>	<input type="checkbox"/> Visa <input type="checkbox"/> Mastercard <input type="checkbox"/> Cash <input type="checkbox"/> Cheque <input type="checkbox"/> EFTPOS																		
<b>Credit Card Number:</b>					/					/					/				
<b>Card Holder Name:</b>											<b>Expiry Date:</b>		/						
<b>Signature:</b>																			

### Bank Transfer Information:

BSB: 062-784  
 Account: 2790 5201  
 Account Name: Campion Institute Ltd  
 Reference: Your name

## Code Of Conduct

### If you choose to stay at Campion College you agree to:

1. Respect that Campion College is a Christ-centred, Spirit empowered faith community that is seeking to do the will of God.
2. Act in a considerate manner towards your fellow residents and staff at all times.
3. Respect the rights and property of others.
4. Not enter the room of a member of the opposite sex.
5. Only enter another resident's room when invited.
6. Only use another resident's property with their permission.
7. Have respect for common property (e.g. kitchens, furniture, common rooms and laundries).
8. Take responsibility for your own health and wellbeing.
9. Accept the diversity of backgrounds and beliefs of other residents.
10. Not make excessive noise at any time, but especially after 10:00 pm.
11. Not use or store illicit substances.
12. Not act in a reckless or dangerous manner that potentially can cause harm to self, others or damage the facilities.
13. Not tamper with the fire safety system or equipment or smoke, use incense, candles or oil burners in bedrooms.
14. Take responsibility for the security of your own property & the property of others.
15. Not leaving any personal items (clothing, books) or equipment around the College.
16. Take responsibility for your actions.
17. Maintain open and honest communication with other students and staff at all times.
18. Smoke only in the designated smoking area near the pond.
19. Abide by the alcohol policy: Hours for alcoholic beverages are: Friday 5 – 10pm, Saturday and Sunday 12noon – 10pm. Beverages permitted are Beer and Wine only.